



OFII

OFFICE FRANÇAIS DE L'IMMIGRATION
ET DE L'INTÉGRATION

YOU HAVE JUST ARRIVED IN FRANCE

You have a long-term residence visa equivalent to the residence permit

You may follow these steps as soon as possible:

- 1) **Fill in the form** (issued by the Embassy at the time of the visa issuance):
"Long-term Visa – Request for OFII certificate"

- 2) **Send by simple letter to OFII** (French Immigration and Integration Office):
 - a) The form duly filled in (do not forget to date and sign)
 - b) Attach these documents to the form:
 - The copy of the visa
 - The copy of the passport (only the ID page)
 - The airport stamp along with your arrival information in France
 - c) Send the documents by post to the address below:

OFII
1 rue d'Assas
63033 CLERMONT-FERRAND Cedex 1

- 3) **Wait for the OFII letters**

- 4) **The French Immigration and Integration Office will send by post two envelopes to your place of residence:**
 - 1st envelope Certificate of application filling
 - 2nd envelope Four sheets :
 - 1st sheet - Information and explanation about the necessary steps to follow
 - 2nd sheet - Notification to attend the university health service (SSU in French)
 - 3rd sheet - Notification to appear at the French Immigration and Integration Office (*)
 - 4th sheet - Fee information sheet

(*) *Please disregard the appointment date at the French Immigration and Integration Office. Please appear in person for validation after having medical check-up at SSU, during the opening hours.*

French Immigration and Integration Office
Office hours

2sd floor – Office 2013

Monday, Tuesday, Friday : 9 am – noon

Thursday : 9 am – noon and 2pm – 4pm

Closed on Wednesday